

# How To Turn Off Auto-Fill In Your Web Browser

The auto-fill feature automatically fills in fields according to the data you have previously used. In most cases this is a useful function, however, it can often cause frustration when automatically entering unwanted data into a new field within Natural HR and web browsers alike.

Unfortunately, there is no way to turn auto-fill off via Natural HR. The only way the auto-fill issue can be resolved is through your desired web browser, once auto-fill has been disabled, you can resume entering data within Natural HR fields with no issues.



#### Field Frustrations

Avoid the agonising process of irrelevant data appearing and being entered into your Natural HR system when attempting to fill in a field.

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#### **Data Protection**

Prevent malicious scripts from revealing your data to websites by ensuring a higher level of security.



#### **Browser Confusion**

Put a halt to browsers frequently entering wrong data, leaving you with the task of deleting the data and starting afresh.



### Google Chrome 🧔

In your Google Chrome web browser, you'll first need to click the **three circle dots** in the top-right corner of your screen.



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New Incognito Window			<mark></mark> ዕ
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You'll then be presented with a dropdown menu containing a variety of options. To progress to the next step, select the **Settings** option.

Proceed by selecting the **Auto-fill** section on the left-hand menu.





Once you've selected the auto-fill option, you'll then need to select **Addresses and more**. This option affects every drop down field, not just addresses.



Ensure the toggle setting is turned **OFF**, this will alert the system to automatically save your settings. This step may take some time to complete, depending on how often you clear your browsing data.







Click the Safari Menu bar located on the top left-hand side of the screen. Then, select the **Preferences** option from the drop-down window.





In the following screen, click the **AutoFill** option to be presented with several options central to the autofill feature.

Untick all options to completely turn off autofill, preventing data from being automatically added into your desired fields.







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Select the **Privacy & Security** tab on the lefthand side navigation tab and proceed to scroll down to the **History** section. 

 Image: Search
 History

 Image: Search
 Firefox will Remember history ▼

 Image: Search
 Firefox will remember your browsing, download, form, and search history.

 Image: Privacy & Security
 Image: Search

 Image: Sync
 Address Bar

 Image: Sync
 More address bar, suggest

 Image: Sync
 Browsing history

 Image: Sync
 Bookmarks

 Image: Open tabs
 Change preferences for search engine suggestions

Upon the launch of your Firefox browser, select the icon with three horizontal lines located in the

Once the drop down-menu appears, select the

top-right corner of the window.

Preferences option.

☆	General				
•		History			
۵	Home	Firefox will	Use custom settings for history	•	
Q	Search	Always u	use private browsing mode		
Δ	Privacy & Security	Rem	nember browsing and download his	tory	
		Remember search and form history			
C	Sync	Clea	ar history when Firefox closes		

Change the filter setting to Use custom settings for history and untick the Remember search and form history. Once this box is unticked, the auto-fill feature will be disabled.



### Internet Explorer 🥭

Once your Internet Explorer browser has launched, click the **tools icon** located in the top right corner of the screen, and proceed to select the **Internet options** button within the drop-down menu.

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Certificate	s Use certificates for encrypted connections and ident	ification.
Cle	ar SSL state Certificates Publis	hers
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	OK Cancel	Apply

Now you're in the following screen, select the **Content** option at the top of the menu and click the **Settings** button within the **AutoComplete** section.

Untick the User names & passwords on forms checkbox and click OK on the AutoComplete Settings and Internet Options windows. Upon completion, Internet Explorer will stop using the auto-fill feature.





## Microsoft Edge 🤁

Open Microsoft Edge's main menu, click the **three circular dots** at the top right of the screen and select the **Settings** option within the drop-down menu.

Set	tings	Clear browsing data	
٩		This includes history, passwords, cookies and more. Only data from this profile will be deleted.	
R	Profiles	Clear browsing data now	Choose what to clear
<i>~</i> )	Appearance	Choose what to clear every time you close the browser	
Q	On start-up		
<b>.</b>	New tab page	Privacy	
8	Privacy and Services		46
80	Site Permissions	manage your data in the <u>Microsoft privacy dashboard</u> . Learn more	ge these settings here or



Within the settings menu, click **Privacy & Services.** A new menu will appear allowing you to click the **Choose what to clear every time you close the browser** option.

You'll then be able to turn the auto-fill form data toggle **OFF**. This ensures Microsoft Edge will not remember your data each time you close your browser.

Hurrah! You don't have to worry about incorrect data being entered into fields anymore...

Privacy and Services / Clear browsing data	
Choose what to clear every time you close the browser	
Browsing history 40 items. Includes autocompletions in the address bar.	
Download history None	
Cookies and other site data From 89 sites. Signs you out of most sites.	
Cached images and files Frees up 51.0 MB. Some sites may load more slowly on your next visit.	
Passwords None	
Autofill form data (includes forms and cards) None	
Site Permissions None	
Hosted app data 1 app: Microsoft Store.	